



## SCHOOL BOARD MEETING MINUTES

A regular meeting of the Board of Directors of the Camas School District was held on Monday, **July 21, 2008**, at Skyridge Middle School, 5220 NW Parker Street. Board members present were Mel Cardon, Connie Hennessey, Casey O'Dell and Doug Quinn. Gary Tipton was excused.

1.	<b>PUBLIC HEARING – 2008-2009 BUDGETS CALL TO ORDER – Doug Quinn – 5:33 PM</b>
	Doug Quinn began the public hearing by announcing agenda item 12A -Resolution No. 07-18, Adoption of the 2008-09 Budget, would be moved up for consideration following the public hearing. Mike Nerland began with a PowerPoint presentation discussing the process of developing the budget thus far, a follow up from the budget workshop previously held on June 23. Ina Evers-Martin and Rita Pakenen further provided information on various items impacting the budget, including enrollment, funding sources for staff, Legislative approved COLA increase, unfunded mandates, fuel costs and in general the cost of doing business. Ina Evers-Martin also provided a summary of balances in the General Fund, Transportation Vehicle Fund, Capital Projects Fund, Debt Service Fund and Associated Student Body Fund. Doug Quinn opened the meeting for public comment and many shared their concerns about the budget relating to staff and program reductions and further provided proposals for addressing the budget shortfall.
2.	<b>ADJOURN PUBLIC HEARING – 6:49 PM</b>
3.	<b>RETURN TO OPEN SESSION – 6:49 PM</b>
	Budget discussion ensued among the board members as they considered comments made and proposals presented by the public. The school board suggested formation of an ad hoc joint budget committee of cabinet members, a representative from each union, an unrepresented district employee and two board members. They recommended the committee meet prior to the next board meeting to gather further input on budget cost savings proposals and to review and discuss those suggestions. By consensus the board elected to postpone adoption of the budget, Resolution No. 07-18, until such time as the ad hoc joint budget committee has met.
4.	<b>MEETING RECESS – 7:15 PM</b>
	Doug Quinn moved to recess the meeting for fifteen minutes. The motion was carried unanimously.
5.	<b>RETURN TO OPEN SESSION – 7:33 PM</b>
6.	<b>BOARD COMMUNICATION:</b>
	Doug Quinn shared discussion topics from his recent attendance at the Joint Legislative Task Force meeting. Casey O'Dell expressed that he and Superintendent Nerland would be meeting with Senator Joe Zarelli next week to discuss challenges the district is facing.
7.	<b>ITEMS ADDED TO THE AGENDA</b>
	Items added under the consent agenda included a human resource item and a request for approval of Camas High School's 2008-2009 Student Handbook.
8.	<b>CONSENT AGENDA</b>
	<p>A. <u>Board Meeting Minutes</u>: Approval of regular board meeting minutes dated June 23, 2008, and special meeting minutes of June 30, 2008.</p> <p>B. <u>Accounts Payable and Payroll</u>: Specific figures for July 15, 2008, accounts payable: General Fund (Employee Reimbursements), \$9,773.22; General Fund (Vendors), \$264,897.11; A.S.B. Fund, \$24,374.06; Capital Projects Fund, \$397,432.88. Capital Projects Fund (Special Run–City of Camas, Permit Fees), \$105,367.30; Capital Projects Fund (Special Run–City of Camas, Permit Fees), \$84,719.45. Figures for July 31, 2008, accounts payable: General Fund, not to exceed \$150,000.00; ASB Fund, not to exceed \$10,000.00; and Capital Projects Fund, not to exceed \$600,000.00. June Payroll: \$3,435,566.66.</p> <p>C. <u>Human Resources</u>:</p> <ul style="list-style-type: none"> <li>• New Hiring Recommendations – Certificated, effective 2008-09 school year: Kimberly Daniels and Julie Walker, Dorothy Fox Elementary School; Sharon Rakoski, Prune Hill Elementary School; Sarah Widdop, Camas High School; and Stephanie Spencer, Hayes Freedom High School. Classified: Brian Jones, Camas High School, effective July 8, 2008; and Tyler King, Liberty Middle School, effective July 9, 2008.</li> <li>• Resignations: Michelle Anderson, Camas High School, effective July 3, 2008; and Bernice MacDonald, effective June 12, 2008.</li> </ul>

	<ul style="list-style-type: none"> <li>• Certificated Contract Non-Renewal Recommendations due to Reduction in Force: Approval of reduction in force laying off specified employee.</li> </ul> <p>D. <u>Special Work Assignments for Certificated Staff</u>: Approval of special work assignments, dates of work, and pay rates for specified staff members.</p> <p>E. <u>Camas High School 2008-09 Class Fee</u>: Approval of Student Body Athletics and Student Body General ASB fee increase.</p> <p>F. <u>Camas High School 2008-09 Student Handbook</u>: Approval of Camas High School 2008-09 Student Handbook.</p> <p>G. <u>Birth to Thirty-Six Months Special Education Contract – PRIDE for Kids</u>: Approval of Developmentally Delayed Birth to Thirty-Six Months Contract with PRIDE for Kids.</p> <p><b>Motion was made by Mel Cardon, seconded by Connie Hennessey and carried unanimously approving the consent agenda as listed.</b></p>
9.	<b>REPORTS</b>
	A. <u>Superintendent's Report</u> : Mike Nerland announced the State Board of Education meeting would be held on July 23 and 24, 2008, and provided the board with the agenda for their review. He further related that construction had begun on the new Helen Baller and Grass Valley Elementary Schools and notice was received that the district's application for state matching funds for the projects was approved.
10.	<b>EXCELLENCE IN ACADEMIC, SOCIAL, AND LIFELONG LEARNING</b>
	<p>A. <u>Service Agreement to Provide Online Courses with Kaplan Learning</u>: Mike Nerland provided an update on services provided by Kaplan Learning who offers online virtual classes for students. He shared how the district through a service agreement would be contracting for Kaplan's virtual education curriculum, wherein students could elect to take online courses as a means to complete credits, paying a small tuition and fee. Mike Nerland further relayed the service agreement had already been reviewed by the district's attorney, William A. Coats, and a few recommended revisions to the agreement were made. With incorporation of the recommended revisions, Superintendent Nerland requested board approval of the service agreement with Kaplan Learning.</p> <p><b>Motion was made by Casey O'Dell, seconded by Connie Hennessey and carried unanimously approving the Service Agreement to Provide Online Courses with Kaplan Learning, contingent upon incorporation of recommended revisions submitted by attorney William A. Coats in his letter of July 21, 2008.</b></p> <p>B. <u>Policy Development: First Reading – Policy 2412, Diplomas for Veterans</u>: Mike Nerland shared how in recent Legislative session, veterans of the Vietnam conflict were added to the category of veterans that may receive a diploma because their high school careers were interrupted by serving in World War II, the Korean Conflict or the Vietnam era. He expressed that Washington State School Directors Association revisions to this policy provide Vietnam era veterans the opportunity to receive a diploma through the school district and requested the board's approval of the revised policy.</p> <p><b>Motion was made by Connie Hennessey and seconded by Mel Cardon adopting Policy 2412, Diplomas for Veterans, as submitted. Motion carried unanimously.</b></p> <p>C. <u>Policy Development: First Reading – Policy 5410 – Holidays</u>: Human Resources Director Rita Pakenen expressed that Policy 5410, in its present form, includes three holidays that have not been recognized by the district and are not included in any of the current collective bargaining agreements. She requested board approval of the policy revisions which reflect current practices and bargaining agreements of the district.</p> <p><b>Motion was made by Mel Cardon and seconded by Casey O'Dell adopting Policy 5410, Holidays, as submitted. Motion carried unanimously.</b></p>
11.	<b>SAFE AND HEALTHY SCHOOL ENVIRONMENT</b>
	<p>A. <u>Policy Development: First Reading – Policy and Procedures 3207, Prohibition of Harassment, Intimidation and Bullying</u>: Superintendent Nerland explained that Legislature recently made changes regarding the prohibition of harassment, intimidation and bullying in our schools to include cyberbullying. He expressed that recommended revisions to Policy and Procedures 3207 encompasses prohibition of bullying via electronic means by a student while on school grounds and during the school day.</p> <p><b>Motion was made by Connie Hennessey and seconded by Casey O'Dell adopting Policy and Procedures 3207, Prohibition of Harassment, Intimidation and Bullying, as submitted. Motion carried unanimously.</b></p>
12.	<b>QUALITY FACILITIES AND RESOURCES</b>
	<p>A. <u>Capital Projects Status Report</u>: Heidi Rosenberg reported that groundbreaking has occurred on both the new Helen Baller and Grass Valley Elementary sites; Lacamas Heights Elementary multi-purpose room expansion project is well on its way; Camas High School behavioral development classroom remodel bids have been received; and the Doc Harris Stadium and Field project committee will reconvene in the Fall for further discussion.</p> <p>B. <u>Approval of Civil Engineering Services Proposal</u>: Heidi Rosenberg requested board approval of a Proposal for Professional Civil Engineering Services for Skyridge Middle School Drainage Improvements with MacKay &amp; Sposito, Inc. in the amount of \$41,000.00. She related the project would provide the</p>

	<p>design necessary to improve drainage at the Skyridge Middle School track, field and wrestling building areas and provide safety improvements around the north end of the wrestling building.</p> <p><b>Motion was made by Casey O'Dell and seconded by Mel Cardon approving the Proposal for Professional Civil Engineering Services for Skyridge Middle School Drainage Improvements with MacKay &amp; Sposito in the amount of \$41,000.00, as submitted. Motion carried unanimously.</b></p> <p>C. Approval of Bid for Classroom Remodel: Heidi Rosenberg presented the board with a Small Works Bid Tally sheet listing five contractor bids received for the proposed Camas High School behavioral development classroom remodel project, to begin this summer. She requested board approval of the low bid received from Rehfeldt Construction, Inc. in the amount of \$21,625.00, plus Washington State sales tax. Casey O'Dell recused himself from taking part in any decision due to a possible conflict of interest.</p> <p><b>Motion was made by Connie Hennessey and seconded by Mel Cardon approving award of the low bid received from Rehfeldt Construction in the amount of \$21,625.00 for the Camas High School behavioral development classroom remodel project, as submitted on the Small Works Bid Tally sheet. Motion carried unanimously.</b></p>
13.	<b>ADJOURN REGULAR MEETING – 8:04 PM</b>
	Doug Quinn announced the board would be moving into executive session to discuss property, with the meeting to last approximately twenty minutes and no action to be taken.
14.	<b>EXECUTIVE SESSION – PROPERTY – 8:17 PM</b>
15.	<b>ADJOURNMENT – 8:50 PM</b>

Meeting Minutes Prepared by Lynette Marshall

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**Secretary**

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**President**  
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