CAMAS HIGH SCHOOL PREARRANGED ABSENCE FROM SCHOOL

Student Name: _____ Grade: _____

This form is available for parents and students to request prior approval for a planned absence. While we recognize regular school attendance improves the chance of academic success, we also understand there may be circumstances which may require an absence. Please check Camas High School's attendance policy for excused absences in the student handbook online at: http://chs.camas.wednet.edu/wp-content/uploads/2018/09/handbook-ada.pdf or you may request a copy from your student's counselor. An absence that might cause a substantial negative impact upon academic progress may be denied.

STEP 1: After reading the Camas High School's attendance policy, I approve my student being absent from school for the dates listed**:** Dates absent: *from* ____/_____/_____ *to* ____/_____/_____ How many school days? _____

Reason for the absence: _____

_____ _____ _____ _____

Parent Signature Date Student Signature Date

STEP 2: *Teachers:* Please comment as to how this absence will affect this student's progress in your class.

0 Period _____

_____

0 Period Teacher Signature

1st Period _____

_____

1st Period Teacher Signature

2nd Period _____

_____

2nd Period Teacher Signature

3rd Period _____

_____

3rd Period Teacher Signature

4th Period _____

_____

4th Period Teacher Signature

5th Period _____

_____

5th Period Teacher Signature

6th Period _____

_____

6th Period Teacher Signature

STEP3: Submit this form to your administrator for final review.

_____ _____

Administrator Approval Date

Updated 02/2019